

**LANCASTER INTER-MUNICIPAL COMMITTEE**  
**LAND USE ADVISORY BOARD**

**MINUTES OF THE REGULAR LUAB MONTHLY MEETING**

**Date and Time:** January 8, 2015 – 4:00 PM

**Place:** Lancaster Township Office

**Attendance:**

Columbia Borough:	
East Hempfield Township:	Doug Brubaker, Andrew Stern
East Lampeter Township:	David Sinopoli
East Petersburg Borough:	
Lancaster City:	Paula Jackson
Lancaster Township:	Tom Daniels, Gretchen Smith
Manheim Township:	Lisa Douglas
Manor Township:	Pam Shellenberger
Millersville Borough:	Ed Saylor, Jack Gardner
Mountville Borough:	Francis Zimmer
West Hempfield Township:	Tony Crocamo
West Lampeter Township:	
LCPC:	
Conestoga Valley SD:	
Hempfield SD:	
Manheim Township SD:	
Lampeter-Strasburg SD:	
Penn Manor SD:	
School District of Lancaster:	
Lancaster Area Sewer Auth.:	
Suburban Lancaster Sewer Auth.:	
Columbia Water Company:	
Municipal Auth. of East Hempfield:	
East Lampeter Sewer Authority:	
Lancaster City-Water:	
Lancaster City-Wastewater Ops.:	
PennDOT:	
Others:	Michael LaSala, LandStudies; Rick Jackson, ELA; Sandy Kime, ELA

- 1. Call to Order:** Chair Brubaker called the meeting to order at 4:00pm and led the group in the Pledge of Allegiance.
- 2. Establish Quorum:** Roll call was taken by voting entities. Nine of the twelve voting entities were present, thus a quorum was established.
- 3. Approval of Minutes:** Mr. Crocamo moved, Mr. Gardner seconded the motion, and the minutes of the December 4, 2014 meeting were approved.

4. **Public Comment:** Mr. Daniels and Mr. LaSala provided notification to the group that Lancaster Township staff would assume administrative support duties for LUAB. These duties would be limited to meeting preparation and follow-up.

5. **Reports and Actions:**

A. **Submissions for Review** – None

B. **2015 LUAB Officers:** Mr. Daniels indicated no responses were provided to the inquiry regarding interested individuals for LUAB officers. Mr. Daniels moved, Ms. Jackson seconded the motion, and Vice Chair Crocarno was reelected as LUAB vice chair for 2015. Mr. Daniels moved, Mr. Zimmer seconded the motion, and Chair Brubaker was reelected as LUAB chair for 2015.

6. **Old Business:**

A. **GTRCP Update:** Mr. Jackson and Mr. Kime from ELA provided information to the group regarding GTRCP update scope development. Primary points presented included:

- Individual municipal interviews will be the initial step, and will commence the week of January 19<sup>th</sup>.
- The interview process will be approximately 6 weeks, and ELA intends to report back to LUAB of the preliminary results at the March meeting.
- ELA requests no more than four (4) municipal representatives attend the interview. These individuals should have a baseline understanding of the GTRCP.
- A preliminary list of questions will be provided for municipal review prior to interviews to help individual municipalities prepare.

7. **New Business:** None

8. **Other Business**

A. **Matter of Record**

- a. Next meeting is scheduled for Thursday, February 5, 2015 at 4:00pm at Lancaster Township.
- b. The “drop dead” date for municipal submissions is Monday, January 26, 2015 for the February 2015 LUAB meeting.

9. **Adjournment:** Chair Brubaker adjourned the meeting at 4:37pm.