

LANCASTER INTER-MUNICIPAL COMMITTEE

MINUTES

Date and Time: May 11, 2011 – 7:30AM

Place: East Lampeter Township Office

Attendance:

Columbia Borough: Leo Lutz
East Hempfield Township: Mark Stivers
East Lampeter Township: Ralph Hutchison
East Petersburg Borough: Jim Williams
Lancaster City: Pat Coller, Rick Gray
Lancaster Township: Kathy Wasong, Bill Laudien
Manheim Township: Carol Simpson
Manor Township: Ryan Stroehecker
Millersville Borough: Jack Gardner, Ed Arnold
Mountville Borough:
West Hempfield Township: Ron Youtz, Ed Hinkle
West Lampeter Township: DeeDee McGuire
Others: Suzanne Teske

1. **Call to Order:** In the absence of Chairman Kent Gardner, Leo Lutz called the meeting to order at 7:33AM and led everyone in the Pledge of Allegiance.
2. **Minutes:** Jim Williams moved, Jack Gardner seconded, and the minutes of the April 13, 2011 Annual Dinner Meeting were approved as presented.
3. **Treasurer's Report:** Pat Coller moved, Ed Arnold seconded, and the Treasurer's Reports for March and April 2011 were approved as presented.
4. **Chair's Report:** Chairman Gardner's written report was distributed. Mr. Lutz noted a few items of interest:
 - The LCCWC web-site was added to bills for LASA and SLSA for the purpose of educating residents.
 - John Bingham and Mr. Gardner attended Senator Smucker's "ag day" on March 31 to talk about the LCCWC. They were representing the LIMC and displayed many of our published materials and large poster.
 - May 24 is the first stormwater seminar to be held at the Farm & Home Center. Barry Smith and Mark Stivers will represent the LIMC as part of the program. Continuing education credits will be offered.
 - New address for LIMC: 150 N. Queen Street, #317, Lancaster, PA 17603.
 - Ms. Wasong and Mr. Gardner spoke with the Chamber of Commerce about the future goals and direction of the LIMC.
5. **Municipal Exchange:**
 - a. Borough's Reports: none presented

- b. Township's Reports:
 - Ms. Simpson reported the sad news that Joe Kurjiaka, Manheim Township CFO, died suddenly and unexpectedly on May 10, 2011.
 - Mr. Arnold brought up procedures for submitting questions about the new census updates. The new data can affect CDBG and other grants. He recommended all municipalities look for irregularities; you have one year to file for changes.
- c. Manager's Reports:
 - Ms. McGuire brought up the issue of radio channels. Local channels will need to be reprogrammed if you want to keep your own frequencies. Municipalities must apply to the FCC for the channels they want. The radio systems are being taken care of by the county who will inform municipalities of proceedings and options. They are using UHF and digital. Be sure to check your license for due dates.
 - Ms. McGuire then asked which municipalities are adopting the Memorandum of Understanding (stormwater & MS4) from the Lancaster County Conservation District. There was a general consensus that most are signing the MOU's.

6. Old Business:

- a. **Lancaster County Clean Water Consortium:** Mr. Bingham reported that the LCCWC received a grant for \$500,000 from the NWF and that grants are available to all municipalities. He noted that members of the consortium are anxious to see faster results. There are some in the group introducing outside concerns which is slowing things down a bit. The bus tour was very successful and informative and the educational series is going well. All were informed that Mary Gattis is a non-voting member of LCCWC representing the county and promoting cooperation and understanding.
- b. **Greenway and Park Advisory Board:** The May 2 meeting, scheduled to be held at the Environmental Center in County Park, was cancelled when all county offices were closed because of a bomb report (unfounded).

7. New Business:

- a. **RFP for Executive Director:** A draft RFP was presented to the membership. After a lengthy discussion, it was decided to table the topic for now and meet with Lancaster County's Human Resource Department for information on the legalities of hiring someone on contract, possibly someone channeled through another municipality or agency, a consultant, etc.; how to word the RFP; how to deal with benefits; and other concerns. Mr. Lutz stated that the next meeting will be devoted to this topic as the group is not now ready to approve an RFP.

8. Next Meeting: The next meeting is scheduled for June 8, 2011, 7:30AM at East Petersburg Borough.

9. Adjournment: On a motion by Ryan Stroecker, seconded by Pat Coller, Mr. Lutz adjourned the meeting at 8:37AM.