

LANCASTER INTER-MUNICIPAL COMMITTEE

MINUTES

Date and Time: March 9, 2011 – 7:30 a.m.

Place: West Lampeter Township Office

Attendance:

Columbia Borough – Leo Lutz
East Hempfield Township – John Bingham
East Lampeter Township – Ralph Hutchison
East Petersburg Borough – None
Lancaster City – Rick Gray, Tim Gregg
Lancaster Township – Kathy Wasong, Bill Laudien, Tom Daniels
Manheim Township – None
Manor Township – None
Millersville Borough – Jack Gardner, Ed Arnold
Mountville Borough – Francis Zimmer
West Hempfield Township – Kent Gardner, Ron Youtz, Ed Hinkle
West Lampeter Township – James Kalenich, DeeDee McGuire
Others – Scott Martin, Lancaster County Commissioner
Craig Lehman, Lancaster County Commissioner
Tara Hitchens, Lancaster County Planning Commission
John R. Ahlfeld, Executive Director

Call to Order – Chairman K. Gardner called the meeting to order at 7:33 a.m. and led everyone in the Pledge of Allegiance.

Introduction of New Municipal Representatives and Guests – Chairman K. Gardner welcomed Commissioner Martin, and all others present introduced themselves. Commissioner Martin said he was interested in hearing the dialogue on the Lancaster County Clean Water Consortium.

Presentation and Comments by Guests – There were no guests to make presentations.

Minutes of the Meeting of February 9, 2011 – Mr. Kalenich moved, Mr. J. Gardner seconded, and it was voted unanimously to approve the minutes of the February 9, 2011, LIMC meeting.

Treasurer's Report – Mr. Ahlfeld referred to the Treasurer's Report in the handouts (Attachment A). He said it included more expenses than usual but was self-explanatory. He noted that Chairman K. Gardner should be reimbursed for \$38 in parking fees that he incurred while at the LIMC office to set up the new computer and related equipment; he said he offered Chairman Gardner petty cash but that Chairman Gardner wanted approval by the LIMC. Ms. Wasong moved, Mr. Kalenich seconded, and it was voted unanimously to reimburse Chairman Gardner for his parking expenses. Mayor Gray then moved, Mr. Arnold seconded, and it was voted unanimously that the Chairman may be reimbursed for reasonable expenses without separate action by the LIMC and that those reimbursements should be reported in the Treasurer's Report.

Mr. Arnold then moved, Mr. J. Gardner seconded, and it was voted unanimously to accept the Treasurer's Report.

Chairman K. Gardner then welcomed Commissioner Lehman to the meeting.

Executive Director's Report – Mr. Ahlfeld referred to the Executive Director's Report in the handouts (Attachment B). He noted that the LIMC should designate a delegate and an alternate delegate to the Pennsylvania Association of Councils of Governments (PACOG). He said that Chairman Gardner was the delegate and he was the alternate delegate during the past year. Mr. Hutchison asked how many meetings there are. Mr. Ahlfeld said that there's an annual conference in the fall or late summer – this year at Seven Springs in September, with an event at the Flight 93 memorial site – and often a board of delegates meeting in April. Mayor Gray suggested and then moved, Ms. Wasong seconded, and it was voted unanimously that the LIMC Chairman and Vice Chairman serve ex officio as the delegate and alternate delegate to the PACOG.

Mr. Ahlfeld also noted the paragraph in the Executive Director's Report listing three contacts he had from people who would like to attend an LIMC meeting to make a presentation. He said that could be addressed later in the meeting under "Speakers for Future Meetings".

Municipal Exchange – No one had any comments under Municipal Exchange.

Old Business

Lancaster County Clean Water Consortium – Mr. Bingham reported the following about the Lancaster County Clean Water Consortium: The Consortium is putting together a brochure explaining what it is. It is looking for funding sources. The more municipalities that join the Consortium, the more leverage it will have in dealing with the Environmental Protection Agency and in seeking grants. The Lancaster Area Sewer Authority (LASA) will put a note on its bills giving people an option to donate \$1 for water cleanup. Supermarkets will be approached about letting customers make a \$1 donation for water cleanup. The emphasis will be on cleaning up local streams, which in turn will help to clean up the Chesapeake Bay.

Chairman K. Gardner noted that the Consortium has a professional grant writer at no cost. Mr. Kalenich asked if sewer authorities other than LASA are giving people an option of donating \$1; Chairman Gardner said not yet. Chairman Gardner showed the draft Consortium brochure and asked if he and/or the LIMC should be listed as a supporter. Mr. Bingham moved, Mr. Zimmer seconded, and it was voted unanimously that authorization be given for the LIMC's and the Chairman's names to be on the brochure. Mayor Lutz asked about the Consortium's website, and there was a comment that there should be a link from the LIMC's website to the Consortium's website. Chairman Gardner reported that the Lancaster Conservation Foundation was impressed with how far some LIMC municipalities are in their work on MS4s.

There was discussion about the possibility of the LIMC being involved in a workshop on MS4s, including the following: Representatives of municipalities that are up-to-date on MS4s could be on a panel. There would be computers and copiers so that people could print out copies of useful documents. Should the LIMC sponsor such a workshop, with representatives of LIMC

municipalities attending free and others paying a nominal fee, like \$10? Perhaps it could be held at a vo-tech school. Has the Consortium done anything about regional MS4s, which was discussed originally as an advantage to joining the Consortium? There has not been much talk about that. Some municipalities have done nothing. Each municipality must be compliant and submit an annual compliance report. Standard information could be provided so that municipalities could cut and paste for their reports. After discussion, Mr. Laudien moved, Ms. Wasong seconded, and it was voted unanimously for the LIMC to co-sponsor such a workshop with the Consortium. It was noted that not all municipalities need to have MS4s and that Mary Gattis at the LCPC would have a list of municipalities that need them.

Mr. Ahlfeld referred to a draft letter to Senators Casey and Toomey in the handouts (Attachment C). He said he received an email from Lamonte Garber of the Chesapeake Bay Foundation the previous morning telling of a potential cut in Federal funding for water clean-up projects and asking organizations to sign on to a letter to the Senators to oppose that. None of the other municipalities said they had received that email from Lamonte Garber, but Mayor Gray said the City had already written a letter on that issue. Following discussion, Mayor Gray moved, Ms. Wasong seconded, and it was voted unanimously for the LIMC to go on record as agreeing to sign on to the letter.

Chairman K. Gardner reported on an Ag Expo arranged by Senator Smucker and said that Mr. Bingham and he would be there with a table of LIMC literature.

Mr. Lutz mentioned the LCPC workshops about how to retrofit stormwater facilities. Mr. Hinkle said the issue is both managing and cleaning up stormwater. He said there are 96 sites in Lancaster County, 56 of which were reviewed the previous day.

Commissioner Martin asked about the LIMC's representation on the Consortium, and it was explained that the Lancaster Conservation Foundation appointed two LIMC representatives, and then - to confirm the LIMC's role - the LIMC also elected them. Commissioner Martin said the County has not signed off on the Consortium yet, as it still has questions, such as who will oversee implementation of the WIP (watershed improvement plan) and who will set priorities on what projects are done. Chairman K. Gardner noted that the Foundation is controlling the purse strings of the Consortium and is very conscious of potential conflicts and is tight with money. Commissioner Lehman, who serves on the Lancaster County Conservation District board, said that the District hired someone to do training on conflicts of interest. He also said that the LCPC is working on a water resources plan and talking about how the Consortium can be involved. Mr. Bingham talked about the need to get involved to help make decisions about the WIP. Chairman Gardner said that the Consortium first wanted the LIMC involved for representation, but now sees the experience and value of the LIMC as a resource.

Land Use Advisory Board (LUAB) – Mr. Ahlfeld reported that the LUAB met on March 3, 2011, and that the minutes of that meeting were in the handouts (Attachment D). He said there was just one implementing action for review at that meeting – a rezoning and zoning amendment proposal in East Hempfield Township – and that LUAB gave its support for that proposal.

Greenway and Park Advisory Board (GPAB) – Mr. Ahlfeld reported that the GPAB met on March 7, 2011. He said that Lancaster County Conservancy personnel made presentations about

some of the Conservancy's activities, including encouraging permaculture, which is landscaping that is self-supporting, without a manager. He said the Conservancy offered to assist municipalities that wish to prepare landscaping plans for parks or other open spaces.

Body Art Establishment Ordinances – Mr. Ahlfeld noted that the handouts included a proposed procedure and schedule for adoption of the body art establishment ordinance (Attachment E). He said he would communicate with the municipalities about that.

New Business

Annual Dinner Meeting – The handouts included a partial draft announcement for the annual dinner meeting on April 13, 2011 (Attachment F). Chairman K. Gardner said he was waiting for a response from Senator Brubaker regarding his attending the meeting and giving an update on the Chesapeake Bay Commission's work; he said he had a backup in case Senator Brubaker cannot attend. There was a suggestion that there be an option for people to contribute money to clean up the Bay. Mr. Ahlfeld was asked to check on the seating capacity of The Barn at Overlook. There was a suggestion that if the LIMC is looking for more members, then potential member municipalities could be invited to send representatives. Also, if there is a concern about capacity, the attendance could be limited on a first-come-first-serve basis, with representatives of LIMC municipalities getting priority. It was agreed that sending invitations by email is okay.

Report on March 4, 2011, LIMC Retreat – Chairman K. Gardner thanked those who attended the retreat on March 4. He said there would be another retreat on April 1, 2011, with Linda Costa of PACOG and the head of the capital region COG being present.

Future LIMC Staffing – It was suggested that after Mr. Ahlfeld retires at the end of March, someone come to the office a couple of hours per week at an hourly rate. Mayor Gray pointed out that during Mr. Ahlfeld's tenure the LIMC has come from nothing to where it is today; he said he thought there should be broad advertising for a new Executive Director and that the new person should be full-time. It was noted that Mr. Ahlfeld should continue past the end of March with arrangements for the annual dinner meeting. Chairman Gardner said that the search for a new Director should move ahead full speed. Following discussion, Ms. Wasong moved, Mr. Zimmer seconded, and it was voted unanimously to bring a person in at an hourly rate, to authorize the Executive Committee to hire the person at \$25 per hour (for maybe three hours two days a week), and to authorize the Chairman to sign a contract for that. Regarding payment for parking, it was agreed that the person would save parking receipts initially, until it is seen whether a monthly parking pass would be warranted. It was commented that it is not fair for the officers to do the work in the interim until a new Director is hired. There was a question about whether there would be a contractual agreement with the interim person. At first it was suggested that it is not needed, but after a couple of comments and concerns, there was an opinion that one might be wanted.

Speakers for Future LIMC Meetings – Chairman K. Gardner said the Audubon Society would like to have someone speak at the May LIMC meeting; he said he would attend a meeting with them and decide if that would be appropriate. Mr. Ahlfeld said he was contacted by someone who wants to attend a meeting to talk about a "no kill policy" in connection with the Humane

League. Mr. Lutz suggested that a State representative or senator come in after the State budget is passed to explain what municipalities can expect.

Mr. Hinkle suggested a round of applause to thank Mr. Ahlfeld for his many years of service to the LIMC.

Chairman K. Gardner said that, in the future, he would like a manager to report from the managers' luncheons on what the managers want from the LIMC. He said he would report on PACOG and get others to report on other organizations, like the Pennsylvania State Boroughs Association and the Pennsylvania State Association of Township Supervisors.

Next Meeting – The agenda noted that the next meetings would be the annual dinner meeting on April 13, 2011, and the regular monthly meeting on May 11, 2011.

Adjournment – Chairman K. Gardner adjourned the meeting at 9:18 a.m.