

LANCASTER INTER-MUNICIPAL COMMITTEE

MINUTES

Date and Time: January 12, 2011 – 7:30 a.m.

Place: Manor Township Office

Attendance:

Columbia Borough – None
East Hempfield Township – John Bingham, Mark Stivers
East Lampeter Township – Ralph Hutchison
East Petersburg Borough – None
Lancaster City – Rick Gray, Pat Coller
Lancaster Township – Kathy Wasong, Bill Laudien, Tom Daniels
Manheim Township – Carol Simpson, Phil Mellott
Manor Township – Al Kreider, John May, Barry Smith
Millersville Borough – Ed Arnold
Mountville Borough – None
West Hempfield Township – Kent Gardner
West Lampeter Township – DeeDee McGuire
Others – Jeri McClune, Rettew Associates
John R. Ahlfeld, Executive Director

Call to Order – Chairman K. Gardner called the meeting to order at 7:35 a.m. and led everyone in the Pledge of Allegiance.

Introduction of New Municipal Representatives and Guests – There were several introductions.

Presentation and Comments by Guests – There were no special guest presentations.

Minutes of the Meeting of December 8, 2010 – Mayor Gray moved, Ms. Simpson seconded, and it was voted unanimously to approve the minutes of the December 12, 2010, LIMC meeting.

Treasurer's Report – Chairman Gardner referred to the Treasurer's Report in the handouts (Attachment A). Mr. Ahlfeld said he had not forgotten Mr. Hutchison's request at the last meeting to show a comparison of expenses with the current year's budget; he said he would develop a new format for the Treasurer's Report and do that after the 2011 budget is approved. Mayor Gray then moved, Mr. May seconded, and it was voted unanimously to accept the Treasurer's Report.

Executive Director's Report – Chairman Gardner referred to the Executive Director's Report in the handouts (Attachment B). Mr. Ahlfeld explained that Mr. Hutchison has represented the LIMC on the Transportation Technical Advisory Committee (TTAC) since the LIMC has had a representative, that his current term expires shortly, and that it would be appropriate for the LIMC to recommend that he be reappointed for another term. In response to a question, it was noted that there has been discussion about changing the organizational structure for the

Metropolitan Planning Organization but that no changes have been made to date. Mayor Gray then moved, Mr. May seconded, and it was voted unanimously to nominate Mr. Hutchison for another term as the LIMC's representative on TTAC.

Mr. Ahlfeld again reminded everyone that the LIMC has a large supply of some LIMC documents and that now, before the LIMC moves its office, would be a great time for municipalities to get any that they need.

Mr. Ahlfeld noted that he had previously alluded to the possibility of retiring and that he has decided that this year is the time. He said he gave Chairman Gardner a letter addressed to the LIMC prior to the meeting saying that he would like to retire, preferably by March 31, 2011, but that he would continue for a couple of months beyond that if that would help with transition to a new director. He also said that he would assist a new director, after he or she is aboard, as he or she requests.

Ms. Wasong said that the officers would like to have a meeting of municipal representatives before beginning to look for a new Executive Director, to look at where the organization is going and to identify what skill set is needed. Mr. Kreider said he agrees.

Municipal Exchange – There was no municipal exchange.

Old Business

LIMC Office – Chairman Gardner announced that the LIMC would be moving to its new office on January 24 and 25, 2011. He said he would like volunteers from the municipalities to assist with the move.

Lancaster County Clean Water Consortium – Chairman Gardner said he met with the County Commissioners about the Lancaster County Clean Water Consortium. He also met with Don McNutt, who was surprised that the LIMC's request about representation wasn't honored. He said he talked with Ms. McGuire about being a representative and was waiting for an answer from her when he received twenty minutes' notice that there would be a conference call of the Lancaster County Conservation Foundation to act on adding two people to the Consortium steering committee. During that call someone attacked the LIMC in response to which Chairman Gardner explained the trouble that the municipalities had on the earned income tax issue. Chairman Gardner said that, since the LIMC's request was not honored, he believes the LIMC is not a member of the Consortium.

Discussion included the following: Does the LIMC go on its own or accept being a member of the Consortium. If we go with the Consortium, we could probably get an additional new seat on the Foundation. Chairman Gardner read a paragraph from the LIMC's letter to the Consortium. Two seats were not an exorbitant request. We could do the required work on our own. The municipalities, with consultants, have the ability to do it. East Hempfield Township is nearly finished with meeting its requirements. Millersville has all its documentation; we're all on board with the concept of the Consortium, and we don't know whether we have the capacity to do it on our own. Mr. McNutt said that the Watershed Improvement Plan (WIP) was accepted, but not the stormwater part. The Consortium may not have gotten the grant it requested. West Lampeter

Township is fine with joining the Consortium. The Consortium will set policy that will affect all municipalities for years. A couple of people were not concerned about the representation issue. MS4's won't be the main issue to be addressed by the Consortium as municipalities can do that. The first meeting of the Consortium steering committee will be in about a week. The important thing is about what's coming, not what's being done now. LIMC municipalities are further ahead than the others. The window to join the Consortium remains open. Individual municipalities could join if the LIMC does not. It's good to have a united front with the Environmental Protection Agency. We should get an estimate from consultants on what it would cost to do things like best management practices, MS4's, and outfall testing. The State may give control to the Consortium.

Chairman Gardner concluded that the LIMC wouldn't do anything until the next meeting. He said everyone should digest the issue until then and send their thoughts to him. Chairman Gardner questioned whether the LIMC should address Rettew's proposal, which Mr. McClune provided (Attachment C). Mr. McClune said he thought it was a good time to talk about it and that it was premature to put out a request for proposals before knowing the Department of Environmental Protection's requirements regarding the reduction of urban storm water pollution. After brief discussion about mapping, Chairman Gardner asked if the LIMC should get a map from the County, and Mr. Ahlfeld said we have a County map of the LIMC area.

Greenway and Park Advisory Board (GPAB) – Mr. Ahlfeld noted that five members of the GPAB are up for reappointment. He said that all five are willing to continue to serve and that the municipalities/organization they represent support their being reappointed. He said the five are George Resh of East Hempfield Township, Donna Jessup of Lancaster City, Christine Brubaker of Manor Township, Ron Youtz of West Hempfield Township, and Carl Martin of the Lancaster County Conservancy. Mr. May moved, Ms. Collier seconded, and it was voted unanimously to reappoint those five members to the GPAB for three year terms ending December 31, 2013.

Mr. Ahlfeld reported that the GPAB met on January 10, 2011, and discussed future work program priorities. He said that one of the handouts that would be discussed later provided a summary of that discussion (Attachment D).

Land Use Advisory Board (LUAB) – Mr. Ahlfeld reported that the LUAB met on January 6, 2011. He said that LUAB reviewed two implementing actions: (1) a proposed rezoning from industrial to high density residential in Manor Township, which it recommended against, and (2) a proposed rezoning from commercial to mixed use in Lancaster City, which it supported. He said that LUAB also had a discussion about work program priorities that was summarized in Attachment D.

Body Art Establishment Ordinances – Mr. Ahlfeld reported that he sent the draft body art establishment ordinance to all LIMC municipalities on December 1, 2010. Since there wasn't time to address that topic at the December 8, 2010, LIMC meeting, he sent an email to the municipalities asking if they needed more time to review the draft and if they planned to adopt it. He said he received only two responses to that email, so he will send another one. Mr. Ahlfeld also reported that Attorney McCarty said he would have a draft intergovernmental cooperation ordinance to Mr. Ahlfeld by January 14, 2011.

Cable Franchise Agreements – Mr. Ahlfeld said that each of the five participating municipalities had its proposed cable franchise agreement and was now proceeding according to its own needs and schedule.

LIMC Website – Chairman Gardner said he was meeting with website designer David Schell on Wednesday, January 19, to learn how to add information like the LIMC meeting schedule to the website. He said the LIMC needs a new computer, and that he and Ms. Wasong are considering a high-speed laptop that will cost less than \$600.

New Business

Future LIMC Work Program – Chairman Gardner circulated a handout listing the goals from *Growing Together* and some other ideas for the LIMC's future work program (Attachment E). He said the LIMC should have a retreat with a representative from each municipality to discuss the future program. He said that Lancaster Township had offered its facility for that retreat. He also said there was a need to meet with the Lancaster County Transportation Authority, and he said the LIMC would give its old computer to the Authority. It was suggested that an email be sent out suggesting different dates and times to see what would be best for everyone, and Chairman Gardner said the officers and Mr. Ahlfeld would talk about dates when they met the next day. Mr. Ahlfeld noted that Attachment D included work program ideas from the Greenway and Park Advisory Board and the Land Use Advisory Board. He said the ideas were consistent with past discussions and work by those boards.

2011 LIMC Budget – The handouts included the same draft budget as at the previous LIMC meeting (Attachment F). Chairman Gardner said the LIMC couldn't adopt a budget until after its retreat about the future of the organization.

2011 LIMC Meeting Schedule – The handouts included the same draft meeting schedule as at the previous LIMC meeting (Attachment G). Mr. Ahlfeld noted that he did not include a date for a May meeting, as that is when the annual meeting has been held recently. Otherwise, he said, the schedule followed the usual rotation of meeting locations and showed dates for the meetings as the second Wednesday of each month. Chairman Gardner said he could put the meeting schedule on the website. There was no action on the meeting schedule.

Speakers for Future Meetings – There was brief discussion about speakers for future meetings, including Mike Kyle of the Lancaster Area Sewer Authority.

Next Meeting – Chairman Gardner noted that the next meeting would be on February 9, 2011, in West Hempfield Township. He said that an Auditing Committee of Ms. Wasong, Mr. Bingham, and himself would meet following the meeting to review the LIMC's 2010 financial records.

Adjournment – Chairman Gardner adjourned the meeting at 9:00 a.m.