

# LANCASTER INTER-MUNICIPAL COMMITTEE

## MINUTES OF THE WORK SESSION

**Date and Time:** January 26, 2012, 6:00 p.m.

**Place:** Millersville University, Gordinier Hall, Lehr Room

1. **Call to Order:** Ms. Kathy Wasong, Chair of the LIMC, called the work session to order at 6:10 pm. Chair Wasong conveyed the call to order was procedural in case any action is taken during the session despite the fact no action is requested or planned.
2. **Welcome Presentation:** Dr. Victor DeSantis, Associate Provost for Civic Engagement, welcomed the LIMC members to the campus. Dr. DeSantis provided a brief presentation regarding current activities and initiatives of the Civic Engagement Office. Major points are as follows:
  - Annual Civic Leadership Awards
  - The Annual Policy Conference will focus on Sustainability, including associated effects with municipalities, and will be held in September.
  - Continuing growth of the LIMC/MU Partnership
  - Millersville University is the only entity currently providing the new Certified Public Manager program for municipal managers and officials.
  - Internship program
  - Endeavors of the Polling and Research Office with regards to the “Perceptions of Quality of Life in Lancaster County, Pennsylvania”
3. **Dinner:** Dinner was provided by Millersville University to the LIMC attendees.
4. **LIMC Initiatives**
  - A. **2012 Draft Strategic Plan:** Mr. Michael LaSala, Executive Director of the LIMC, indicated the presentation regarding the Strategic Plan Outline would be postponed in the interest of time. The draft will be sent out to municipal contacts for review and approval at the next regular LIMC meeting.
  - B. **Partnerships:** Mr. LaSala provided a brief overview of existing and potential partnerships of the LIMC. The partnerships pursued are considered as they would benefit the individual municipalities. Existing and potential partnerships noted are as follows:
    - Millersville University
    - Lancaster County Clean Water Consortium (LCCWC)
    - Environmental Protection Agency (EPA)
    - Lancaster County Conservancy (LCC)
    - Lancaster County Planning Commission (LCPC)
    - Harrisburg Area Community College (HACC)
    - Franklin and Marshall College (F&M)

- Watershed Organizations
- Southern-end COG
- PACOG
- Centre Region COG
- Lancaster Chamber of Commerce and Industry (LCCI)

**C. Comprehensive Regional SWMP Initiative:** Mr. LaSala provided a presentation regarding municipal stormwater management including an overview of the history of regulations and administrative compliance. Primary items of note are as follows:

- A compliant municipal stormwater management program is more than an ordinance.
- The Clean Water Act, National Pollutant Discharge Elimination System (NPDES), and MS4 permits
- The Lancaster area is strong with respect to understanding and implementing engineering principles associated with stormwater management. However, more focus needs to be afforded to administrative compliance.
- The Commonwealth of Pennsylvania is the permitting authority with respect to the NPDES and MS4 permits. However, the EPA is the regulatory authority.
- There are six Minimum Control Measures (MCMs) including public education, public involvement, illicit discharges, construction site run-off control, post-construction run-off control, and municipal good housekeeping a permittee must consider for compliance with a permit.
- The presentation is focusing on basic permit requirements, which focus on source control and education. TMDLs and the Watershed Implementation Plan will be reserved for future discussions, but should be on the attendee's "radar."
- The state has not authorized a funding mechanism for municipal stormwater management.
- Basic administrative compliance requires a series of written programs for each MCM and a series of recordkeeping templates and protocols.
- The LIMC is working on a Good Housekeeping BMP Manual to aid municipalities in administrative compliance for MCM #6 and working with the Lancaster County Conservation District (LCCD) to improve the MOU for activities under MCM #4 and identify potential gaps in the program versus NPDES requirements.
- A regional permit and not a Joint NOI were recommended to add liability protection.
- A regional administrator was recommended to monitor administrative items.
- Sharing of information and templates for administrative compliance was recommended due to time restraints associated with the new permit becoming effective in approximately 13 months.
- Dr. Jessica Kelly, Assistant Professor of Geography, provided a brief presentation regarding the Outfall Mapping/GIS Lab Initiative. Primary points are as follows:
  - Mr. Mark Stivers, East Hempfield Township Director of Planning, will aid with program development and training.

- Spring and summer activities will primarily focus on preparatory activities including preparing field maps, gathering existing data, and establishing final protocols.
- Overall goals were refined to include biology students for outfall reconnaissance activities per MCM #3.
- The program will be based on sub-watersheds within the LIMC region and not on municipal boundaries.

5. **Break:** A break was not taken.
6. **GTRCP Implementation:** Due to time constraints, the presentation regarding the continuing implementation of the GTRCP was postponed.
7. **Municipal Exchange:** No items were discussed.
8. **Closing Remarks:** Due to time constraints, it was agreed in principle to end the session.
9. **Adjournment:** The session was adjourned at 8:10 pm.