

LANCASTER INTER-MUNICIPAL COMMITTEE

MINUTES OF THE REGULAR LIMC MONTHLY MEETING

Date and Time: September 12, 2012, 7:30 am

Place: Manheim Township

Attendance:

Columbia Borough:	Norm Meiskey
East Hempfield Township:	Mark Stivers, John Bingham
East Lampeter Township:	John Blowers, Ralph Hutchison
East Petersburg Borough:	Robin Hemperly, Herb Mattern
Lancaster City:	James Reichenbach
Lancaster Township:	Kathy Wasong
Manheim Township:	Albert Kling
Manor Township:	
Millersville Borough:	Ed Arnold
Mountville Borough:	Francis Zimmer
West Hempfield Township:	Kent Gardner, Ron Youtz
West Lampeter Township:	DeeDee McGuire
Others:	Roy Baldwin, McCormick Taylor; Bill Ebel, GPAB; Steve Mentzer, 97 th state legislative district nominee; Michael LaSala, LIMC

1. **Call to Order:** Chair Wasong called the meeting to order at 7:35 AM and led everyone in the Pledge of Allegiance. A comment and moment of silence was observed for the recent passing of Senator Mike Brubaker's son.
2. **Establish Quorum and Introduction of Guests:** Through roll call, eleven voting members were present and quorum was established for action and major action. All persons present introduced themselves. Steve Mentzer, the 97th Legislative District GOP nominee, was introduced.
3. **Minutes:** Mr. Gardner moved, Mr. Reichenbach seconded the motion, and the minutes of the August 8, 2012 meeting were approved with one correction:
 - Reference to the proposed detour route for the Paradise Township Parade on page 3 should read "741" in lieu of "74."
4. **Public Comment:** There were no public comments.
5. **Reports and Actions:** The Lancaster County Planning Commission (LCPC) indicated the term for the LIMC's representative to TTAC will expire at the end of the year. Mr. Hutchison indicated he would continue to serve if the committee so wished. Mr. Bingham moved, Mr. Blowers seconded the motion, and Ralph Hutchison was approved as the LIMC representative to TTAC for another term.

A. Treasurer's Report: Mr. Arnold moved, Mr. Reichenbach seconded the motion, and the August 2012 treasurer's report was approved.

B. Outfall Mapping Program Amendment: Mr. Gardner moved, Mr. Kling seconded the motion, and an amendment to the LIMC Agreement known as the “Outfall Mapping Program Amendment” was approved unanimously.

C. Transportation Coordination Division (TCD) Amendment: Mr. Gardner moved, Mr. Bingham seconded the motion, and an amendment to the LIMC Agreement known as the “Transportation Coordination Division (TCD) Amendment” was approved unanimously.

D. Natural Resource Protection Division (NRPD) Amendment: Mr. Gardner moved, Mr. Bingham seconded the motion, and an amendment to the LIMC Agreement known as the “Natural Resource Protection Division (NRPD) Amendment” was approved unanimously.

E. Associate Member Amendment: Mr. Gardner moved, Mr. Kling seconded the motion, and an amendment to the LIMC Agreement known as the “Associate Member Amendment” was approved by a vote of 10-1, with East Hempfield Township voting against the amendment.

6. Executive Director’s Report: The following items were discussed from the September 2012 ED report:

- Comments provided for *Blueprints*
 - Comments and recommendations—primarily associated with the model ordinance for the county’s draft Integrated Water Resources Plan—was provided.
- Lancaster County IT Discussion
 - Due to a heavy workload, Maggie from Lancaster County IT will attend the October 2012 LIMC monthly meeting to participate in a discussion of services and programs the IT department offers to municipalities.
- Froelich Park BMP Demonstration Site Project
 - Bid document development is currently approximately 1 ½ weeks behind. This is primarily due to the fact certain services are being provided “pro bono,” and there is no contractual relationship to push the entities providing such services.
 - The bid documents are approximately 80% complete.
- Municipal/Utility Work Exchange
 - Based on received comments, Comcast has been added to the list of potential participants.
- Police Chiefs Forum
 - Those that attended the forum agreed to explore a potential joint purchase for tires, flares, and citations at this time. The ED is currently acquiring quotes to outline potential savings as a joint purchase.

7. Advisory Board Reports:

A. LUAB: LUAB did not meet in September due to a lack of submissions.

B. GPAB: GPAB met, but minutes were not taken due to a lack of a quorum. Mr. Ebel came forward and reiterated the comprehensive motion passed by GPAB in April recommending the LIMC explore and pursue the following items:

- Identify “critical” trail connections
- Outline the continuation of the Conestoga Greenway: The trail from the Maryland state line to Camden Yards was provided as an example that after an initial segment was constructed, segments were added on in either direction to complete a well-used complete trail.

- Identify absorption areas: efforts should be concentrated on completing improvements (such as those at Lititz Run and Big Spring Run) that will last a long time. It would be critical to the success of such projects that maintenance agreements are executed. Habitat MT is currently reviewing the development of such a program that would achieve necessary maintenance.
- Identify missing or damaged stream signage: Mr. LaSala confirmed additional signs are currently stored at Manor Township’s municipal offices.

A conversation followed regarding use of RKG GPS units (or similar) by possibly volunteers to build data and map trail systems to better assess critical connections. Such an endeavor could extend to mapping legacy sediment for identification of absorption areas.

C. UCC BOA: The Appointments Committee and the actual board of appeals held their annual organizational meetings in August at West Lampeter Township.

8. Municipal Exchange: Discussion and comments were made regarding the following items during the exchange:

- Mr. Meiskey indicated a lighting project for the Route 462 Bridge will begin in November. Construction on the Route 30 Bridge should be completed in November as well. There will probably be an overlap of up to a month for construction on both bridges.
- Mr. Reichenbach indicated city council was given a tour of the city’s Green Infrastructure locations, including Brandon Park where state of the art green technology—including porous paving and rain gardens—can be viewed. A tour would be recommended. Any interested persons can contact Charlotte Katzenmoyer to schedule a tour.
- Mr. Stivers indicated that now that MS4 Permit NOIs are being completed and submitted, discussions should ensue to address TMDLs and the WIP from a regional basis.
- Ms. Wasong indicated the scheduled LCPC Region 3 breakfast will now be held at the Double Tree Resort in Willow Street.

9. Old Business:

A. Municipal/Utility Work Exchange: Mr. LaSala indicated potential draft documents associated with exchange have been circulated. Comcast has been added to the list as a potential participant. It is currently still planned to meet as an informal group. At this time, a kick-off meeting is anticipated for November 2012.

B.2013 LIMC Program Plan: A discussion ensued regarding the draft version of the 2013 Program Plan. Primary points discussed are as follows:

- If the current contribution rates are followed for existing LIMC costs, reserves will be exhausted by the end of 2013.
- Budget numbers will need to be “nailed down” by the October meeting. Therefore, all should be prepared to discuss to revise and finalize the proposed budget and plan.

10. New Business:

A. Joint Grant Applications: Mr. LaSala indicated several persons have expressed interest in possibly pursuing joint grant applications as it is believed multi-municipal applications will receive first consideration. No discussion ensued.

B. Other: It was agreed in principle the LIMC should explore pursuing a Governor’s Award for Local Government Excellence for recent endeavors.

11. Other Business:

A. Matter of Record

- a. The next regular LIMC monthly meeting will be held Wednesday, October 10, 2012 at 7:30 am at Lancaster Township.

B. Items of Interest

- a. **New Uses for Old Buildings—Making it Work for You**; free public forum offered by the Coalition for Smart Growth; October 25, 2012 at 6:30 p.m.; The Old Country Barn at 211 S. Donnerville Road, Lancaster, PA; more information and registration at www.coalitionforsmartgrowth.org
- b. **“Get Connected” Job and Internship Fair**; job fair held by Millersville University; October 18, 2012 from 11:00 am to 2:00 pm; SMC Multi-purpose Room; \$25 fee for participating government entities; contact Sue Hess at the Millersville University Internship Office at 717-872-3774 for more information.
- c. **APWA Central Pennsylvania Chapter 2012 Symposium & Equipment Show**; symposium held at the City of Lancaster’s Operation Center on Chesapeake Street; September 20, 2012 from 8:00 am to 2:00 pm; limited to first 200 registrants; contact Donna Jessup at 717-291-4839 for more information.
- d. **CWP Watershed and Stormwater Conference**; hosted by the Center for Watershed Protection and the Association of Watershed & Stormwater Professionals at the Baltimore Marriot Waterfront in Inner Harbor; October 8-10, 2012; more information along with registration can be found at www.cwp2012event.awsp.org

12. Adjournment: Chair Wasong adjourned the meeting at 8:32 am.