

## LANCASTER INTER-MUNICIPAL COMMITTEE

### MINUTES OF THE REGULAR LIMC MONTHLY MEETING

**Date and Time:** May 8, 2013, 7:30AM

**Place:** City of Lancaster

**Attendance:**

Columbia Borough: Leo Lutz, Samuel Sulkosky  
East Lampeter Township: Ralph Hutchison, John Blowers  
Lancaster City: Rick Gray, James Reichenbach  
Lancaster Township: Kathy Wasong, Bill Laudien  
Manor Township:  
Millersville Borough: Linda Deal  
Mountville Borough:  
West Hempfield Township: Kent Gardner, Ron Youtz  
West Lampeter Township: DeeDee McGuire, Jim Kalenich  
Others: Michael LaSala, Land Studies

1. **Call to Order:** Chair Wasong called the meeting to order at 7:32AM and led everyone in the Pledge of Allegiance.
2. **Establish Quorum:** Through roll call, seven voting members were present and quorum was established for any action.
3. **Approval of Minutes:** Mr. Kalenich moved, Mr. Gardner seconded, and the minutes of the April 10, 2013 meeting were approved.
4. **Public Comment:** There were no public comments.
5. **Reports and Actions**
  - A. **Treasurer's Report:** Mr. LaSala indicated QuickBooks was set up. At this time, data entry is on-going to catch up 2013 entries. Several potential reports were reviewed. The group agreed in principle the "Budget vs. Actual by Program" report and "Check Detail" report would be the most appropriate forms for review. Additionally, the group requested a labor/material cost projection for LUAB administrative support.
6. **Advisory Board Reports**
  - A. **LUAB:** No report
  - B. **GPAB:** No report
7. **Municipal Exchange:** Discussion and comments were made regarding the following items:

- Mr. Hutchison indicated the county’s Smart Growth & Alternative Transportation Funding Program is a good opportunity for potential funding of projects. Funding will be provided for either construction or studies. Projects will be tied to the 2015-2016 TIP. NOI is due mid-June. Mayor Gray indicated a possible alternative transportation pathway could be the “goat path” for a bike trail. PennDOT currently owns the right-of-way. The city’s proposed bike trail could be connected in the northeast portion of the city with a trail at this location. More discussions followed that led the group to agree in principle the LIMC could lead a regional approach. A hurdle could be monies and/or funding for implementation. It was noted the Smart Growth committee mentioned last year that if the right project came along that could be deemed “the one,” full funding would probably be provided. More discussions should follow with Mike Domin at LCPC. Mr. Lutz indicated he will approach Mike regarding this topic. Mayor Gray moved, Mr. Reichenbach seconded, and authorization to submit an NOI was approved. A committee consisting of Mr. Blowers, Mr. Laudien, Ms. McGuire, and Mr. LaSala will organize and submit the NOI.
- Mr. Gardner indicated the annual PACOG conference will be held at the Eden Resort Inn this September. Cost for a day to attend will be \$55, and includes breakfast and lunch. Linda Costa of PACOG/PSAB will contact the city regarding First Friday activities.
- Ms. Wasong indicated conversations with other COG representatives at the PSATS conference revealed other COGS are experiencing similar challenges as the LIMC at this time.

**8. Old Business**

**A. Froehlich Park:** Mr. LaSala indicated the project was completed successfully on time and on budget by Flyway Excavating. Focus will be provided via publicity on the site in the near future. The Center for Watershed Protection and Lancaster County Planning Commission are planning to post a sign identifying project partners—including the LIMC. Mr. Gardner will contact the local newspaper to inquire on potential publicity via a news story.

**B. Annual Report:** Minor grammatical changes were completed on the draft version distributed the previous month. Mr. Lutz moved, Mr. Reichenbach seconded the motion, and the 2012 LIMC Annual Report was approved. Fifty copies will be printed professionally for distribution purposes.

**9. New Business**

**B. Annual Dinner:** It was agreed in principle to hold the annual dinner later in the year. Possible locations identified include Conestoga CC, Meadia Heights CC, DoubleTree Resort, Crossgates, and Millersville University. Mr. LaSala will check with LCPC on possibly partnering for the event since they will not be holding regional breakfast meetings this year.

**10. Report from Michael LaSala:** A contract for Mr. LaSala’s services as acting Executive Director was provided to the group. The contract would be between LIMC and

LandStudies. Mayor Gray moved, Mr. Kalenich seconded the motion, and the Executive Committee will execute the final contract with LandStudies.

**11. Other Business:**

**A. Matter of Record:** The next regular LIMC monthly meeting will be held Wednesday, June 12, 2013, 7:30AM at West Lampeter Township.

**12. Adjournment:** Chair Wasong adjourned the meeting at 9:01AM.