

## LANCASTER INTER-MUNICIPAL COMMITTEE

### MINUTES OF THE REGULAR LIMC MONTHLY MEETING

**Date and Time:** May 14, 2014, 7:30AM

**Place:** Mountville Borough

**Attendance:**

Columbia Borough: Leo Lutz, Samuel Sulkesky

East Lampeter Township: Ralph Hutchison, John Blowers

Lancaster City: James Reichenbach

Lancaster Township: Tom Daniels, Bill Laudien

Manor Township: Amber Green, Barry Smith

Millersville Borough: Jim Stager, Ed Arnold

Mountville Borough: Phil Kresge

West Hempfield Township: Kent Gardner, Ron Youtz

West Lampeter Township: DeeDee McGuire

Others: Michael LaSala, LandStudies; Mary LeVasseur, Live Well Lancaster; Roy Baldwin, McCormack Taylor; Beth Schwartz, LGH; Ann Simonetti, CapCOG

1. **Call to Order:** Mr. Gardner called the meeting to order at 7:36AM and led everyone in the Pledge of Allegiance.
2. **Establish Quorum:** Through roll call, nine (9) voting members were present and quorum was established for any action.
3. **Approval of Minutes:** Mr. Stager moved, Mr. Sulkesky seconded the motion, and the minutes of the April 9, 2014 meeting were approved.
4. **Public Comment:**
  - A. **General:** There were no public comments.
  - C. **CapCOG Joint Bidding Program:** Ms. Simonetti provided an overview of current endeavors of the Capital Region COG. Primary discussion points included:
    - Joint bidding is one of the primary endeavors handled by the COG. Road salt is a primary material acquired through the joint bidding program. As an example, for the 2013-2014 winter, the COG was able to acquire salt at approximately \$2.00/ton less than the COSTARS price for Cumberland County.
    - Other materials bid jointly include construction materials, SWM materials, and ballfield infield mix.
    - The COG also administers the municipal drug & alcohol testing program.
    - CapCOG administers all advertising for bids on behalf of the municipalities.
    - An associate member program exists; dues are \$150/year.
    - Each municipality pays \$1500/year for annual dues

A discussion ensued concerning LIMC joining CapCOG as an Associate Member. Mr. Laudien moved, Mr. Smith seconded the motion, and the LIMC will apply to CapCOG as an Associate Member.

**B. Complete Streets Technical Training Workshop:** Ms. Schwartz and Ms. LeVassuer were present to discuss the upcoming Complete Streets Technical Training Workshop. Primary points discussed included:

- Funding for the workshop is from CDC programs
- The focus will be for “livable communities”
- Nationally recognized experts will be involved with the workshop.
- Three representatives from each municipality is recommended to attend (public works, management staff, and elected officials)

**5. Reports and Actions:**

**A/B. Treasurer’s Report(s) - February/March 2014**

Mr. Arnold moved, Mr. Reichenbach seconded the motion, and treasurer reports for February and March 2014 were approved.

**6. Other Reports:**

**A. Director’s Report:** A brief summary was provided of the content in the May 2014 Director’s Report. Primary points expressed included:

- Charlotte Katzenmoyer from the City of Lancaster will attend next month’s LIMC meeting and provide a presentation on the city’s GI Plan.
- The “green light” has been provided by the county regarding the boulder and plaque for the Conestoga Greenway.

**B. LUAB Report:** No report

**7. Municipal Exchange:** Discussion and comments were made regarding the following items:

- East Lampeter Township is moving ahead in the planning process for their Route 30 Streetscape project.
- West Lampeter Township is planning for the 175<sup>th</sup> anniversary of the Lampeter townships splitting into east and west in 2016. Additionally, the township is proceeding ahead with planning regarding a potential stormwater manager.
- Lancaster Township is preparing its 2013-2014 MS4 Permit annual report (it was originally thought it was required, but is as of now).
- Final phase of fifteen years of work for Stony Battery Road is under way in West Hempfield Township.
- Francis Zimmer has resigned his position as LIMC representative with Mountville Borough.
- The Sunnyside development project appears to moving ahead in Lancaster City.
- West Frederick Street in Millersville Borough will be completely reconstructed.

- The new lights on Veteran’s Memorial Bridge in Columbia Borough are currently being installed. Additionally, the Route 441 relocation project is “kicking into gear” as utility relocations are underway.

**8. Old Business:**

**A. LIMC Office Move:** Mr. LaSala indicated a few municipalities were contacted and a moving team is currently being built. A few municipalities have already indicated they will provide help for the move.

**B. LIMC TTAC:** LIMC membership to TTAC was discussed. The following primary points were discussed:

- LCTA is also a member of TTAC. However, based on the recent report, LCTA will no longer be a voting member.
- There has been considerable discussion regarding the fact the report calls for TTAC membership to be reduced to 10 members from 20.
- An original purpose of the study was due to a perception of an overlap of focus between TTAC and the MPO. An objective of the study was to better define roles within each committee.
- The report calls for Manheim Township to be a member of the MPO
- A private meeting will be held on 5/27 for current TTAC and MPO members to discuss potential next steps.
- A qualification process would be desirable for members of either board.
- A copy of the report will be forwarded to LIMC members.

**C. Regional SWM Opportunities:** Several of the municipal managers met at LCCD for a demonstration of the district’s software platform. However, the LCCD board does not want to explore the potential for integrating municipal needs into the platform at this time. This potential endeavor may be pursued at a later date.

**9. New Business**

**A. Hotel/Motel Ordinance:** Due to time constraints, this item was tabled until a later time.

**10. Other Business:**

**A. Matter of Record:** The next LIMC meeting will be held Wednesday, June 11, 2014 at Columbia Borough.

**11. Adjournment:** Chair Blowers adjourned the meeting at 9:11AM.