

LANCASTER INTER-MUNICIPAL COMMITTEE

MINUTES OF THE REGULAR LIMC MONTHLY MEETING

Date and Time: April 11, 2012, 7:30AM

Place: East Lampeter Township

Attendance:

Columbia Borough:	Leo Lutz
East Hempfield Township:	John Bingham
East Lampeter Township:	Ralph Hutchison
East Petersburg Borough:	
Lancaster City:	James Reichenbach
Lancaster Township:	Kathy Wasong
Manheim Township:	Al Kling
Manor Township:	Al Kreider
Millersville Borough:	Ed Arnold
Mountville Borough:	Francis Zimmer
West Hempfield Township:	Kent Gardner, Ron Youtz
West Lampeter Township:	DeeDee McGuire
Others:	Roy Baldwin, McCormick Taylor; Michael LaSala, LIMC

1. **Call to Order:** Chair Wasong called the meeting to order at 7:36AM and led everyone in the Pledge of Allegiance.
2. **Establish Quorum and Introduction of Guests:** Through roll call, ten voting members were present and quorum was established for action and major action.
3. **Minutes:** Mr. Gardner moved, Mr. Bingham seconded the motion, and the minutes of the March 14, 2012 meeting were approved.
4. **Public Comment:** There were no public comments.
5. **Reports and Actions:**
 - A. **Treasurer's Report:** Mr. Arnold moved, Mr. Bingham seconded, and the March 2012 treasurer's report was approved.
 - B. **2011 LIMC Annual Report:** It was agreed in principle to forward copies of the annual report to relative entities. Mr. Bingham moved, Mr. Reichenbach seconded the motion, and the 2011 LIMC Annual Report was approved.
 - C. **March Road Master's Forum:** Mr. LaSala provided a brief overview of the recent forum held in March. Primary points presented included:
 - A majority of the group liked Perma-Patch. A bulk order was recently made and will be delivered to Lancaster Township.
 - The first order of "hoodies" was received well. Another order will be placed in the near future. An e-mail will be distributed to the Road Masters regarding t-shirts as well.

- Based on conversations after the forum, a search is underway for a possible mulch blower/truck for use within the LIMC.
- Another forum will be held in June most likely.

Mr. Lutz indicated he attended the forum, and would recommend all municipalities have a representative attend as the meeting was very informative and promoted cooperative efforts.

D. Comprehensive SWMP Initiative: Several items were discussed regarding the initiative as follows:

- Mr. LaSala indicated the draft Good Housekeeping BMP Manual is complete and “packages” of BMP Fact Sheets are being forwarded for review. More will follow. The final version will be presented for approval in June. The manual will be copyrighted.
- A discussion ensued regarding the potential liaison to the Lancaster County Conservation District with possible assistance from the Alliance for the Chesapeake Bay (circuit rider) to track and report WIP urban/suburban BMPs into the LCCD’s software platform. Mr. Gardner moved, Mr. Bingham seconded the motion, and the development of a municipal liaison program for WIP BMP reporting and tracking via the LCCD software platform was approved.
- Mr. LaSala indicated there have been recent discussions with several state senators regarding the funding and/or financing hurdles facing municipalities for MS4 compliance. It was agreed in principle for the LIMC to develop a resolution for approval via electronic media encouraging the state and similar entities to provide a mechanism to fund compliance activities for MS4 Permits and the Chesapeake Bay WIP. Mr. Bingham moved, Mr. Arnold seconded the motion, and a resolution will be developed and circulated regarding stormwater management and MS4 Permit compliance for final approval via e-mail.
- Mr. Lutz and Mr. Bingham are members of the DEP Regional Advisory Committee. Recent discussions were focused on converting BMPs to nutrient credits. The possibility may exist to convert BMPs found in the manual in production to credits. More review will need to follow.

E. Employment Agreement: The final version of the employment agreement was circulated prior to the meeting for review. It was felt the revised version addressed several concerns previously presented. Mr. Gardner moved, Mr. Arnold seconded the motion, and the employment agreement for Mr. LaSala was approved.

6. Executive Director’s Report: The following items were discussed from the April 2012 ED report:

- The LIMC will complete a presentation for the Hourglass Foundation at their May 2012 meeting. The title of the presentation is “Cleaning Up the Bay: The Little Picture.”
- The Lancaster County Clean Water Consortium elected new officers: Kent Gardner as chair and DeeDee McGuire as vice chair. At the last meeting, a representative from a division of the DEP indicated they believe benefits from BMPs should be stacked—this would be a major change from previous DEP guidance.
- The Annual Dinner will be held May 15, 2012 at the Four Seasons. Senator Lloyd Smucker will be the keynote speaker. It was agreed in principle to not discuss business at the dinner.
- The next LIMC work session will be held 4/26/12 at HACC-Lancaster Campus.
- The City of Lancaster adopted the Young Lungs at Play program as a policy earlier this week.
- A worker’s compensation policy has been secured for the LIMC.

- The LIMC Facebook Page is operational.

7. Advisory Board Reports:

A. LUAB: LUAB reviewed one item submitted by East Hempfield Township at the 4/5/12 meeting

B. GPAB: GPAB approved a comprehensive motion advising the LIMC to consider the following:

- Identify “critical” trail connections (such as the Creswell Station to Columbia gap).
- Outline the continuation of the Conestoga Greenway
- Identify absorption areas (similar to work completed at Lititz Run)
- Identify missing or damaged river/stream signage for possible replacements.

Mr. LaSala indicated an e-mail was circulated regarding the river/stream signage. Manor Township confirmed they have replacements stored. An extension of the city’s way-finding signage was also discussed and recommended. Current stakeholders include LancasterHistory.org and the Conservancy. Coordination should be done with LCPC and the county. The Committee-of-the-Whole requested Mr. LaSala complete a report for the next meeting for possible options.

8. Municipal Exchange: Discussion and comments were made regarding the following items during the exchange:

- Mr. Zimmer indicated the Veteran’s Memorial Bridge in Mountville will be opened and dedicated on 4/23/12 at 1 PM. All are invited.
- Mr. Gardner indicated the group should consider offering the BMP Manual for sale after completion and acceptance to other entities. A possible option would be a discounted cost to Consortium members.
- Mr. Baldwin indicated the Keystone Funding is in jeopardy of being lost. The current budget proposal contemplates transferring the funds to the General Fund. Mr. LaSala will forward information received from Mr. Baldwin regarding the potential change and current endeavors supporting the Keystone Fund. Columbia has already drafted and sent a resolution to the state supporting the fund. A discussion ensued on the legality of transferring the Keystone Fund to the General Fund since it was approved via referendum.
- Mr. Kreider indicated a recent report showed Manor Township’s recycling rate was very low and below the county average. A concern was raised by a hauler in Manor Township that the current tracking system is problematic. Cardboard is another issue for the region. Ms. McGuire indicated West Lampeter Township has a bailer. There is no increase in revenue observed from selling the compacted cardboard, but the community appreciates the service.
- Mayor Lutz indicated the LCPC will host another “Designing for the Market” session on 5/1 at the Farm & Home Center. These sessions have been very informative and recommends attendance.

9. Old Business:

A. Animal Control: No comments.

B. Potential new LIMC members: There have been no follow-up discussions with Pequea Township. It is believed Warwick Township, Penn Township, and Lititz Borough are meeting in the near future to discuss cooperative efforts.

10. New Business:

A. 2013 LIMC Program Plan: A recommendation was made regarding a potential advisory committee for the development of the program plan. It was agreed in principle to review the draft plan in June and make a decision on advisory guidance at that time.

B. Associate Members: A discussion ensued regarding associate membership into the LIMC by non-municipal entities such as LASA. Mr. LaSala will review and provide potential options including the definition of an “associate member,” legal & bylaw considerations, and a fee structure.

11. Other Business:

A. Matter of Record

- a. The next regular LIMC monthly meeting will be held Wednesday, May 9, 2012 at 7:30 am at Millersville Borough.
- b. An LIMC Work Session will be held Thursday, April 26, 2012 at 6:00 pm at HACC-Lancaster Campus

B. Items of Interest

- a. LIMC NPDES CONSTRUCTION SITE STORMWATER RUNOFF CONTROL WORKSHOP: Workshop focused on NPDES construction permits and MCM #4 of MS4 permits; Thursday, May 31, 2012 from 8:30 am - 4:00 pm; Farm & Home Center; Registration fee of \$58 (may be reduced to \$29); this workshop contains a fee match from the Lancaster County Workforce Investment Board.
- b. LHOP REAL ESTATE FINANCE COURSE: Training session with focus on residential development and economic development; sponsored by LHOP; Thursday, May 10, 2012 from 8:30 am - 5:30 pm; Eden Resort Inn; Registration by 4/26/12 and via e-mail at info@lhop.org

12. Adjournment: Chair Wasong adjourned the meeting at 8:52 am.