

LANCASTER INTER-MUNICIPAL COMMITTEE

MINUTES OF THE REGULAR LIMC MONTHLY MEETING

Date and Time: December 12, 2012, 7:30 am

Place: Columbia Borough

Attendance:

Columbia Borough:	Norm Meiskey, Leo Lutz
East Hempfield Township:	John Bingham, Bob Krimmel
East Lampeter Township:	Ralph Hutchison, John Blowers
East Petersburg Borough:	
Lancaster City:	Rick Gray
Lancaster Township:	Kathy Wasong, Bill Laudien
Manheim Township:	Albert Kling
Manor Township:	Al Kreider
Millersville Borough:	Ed Arnold, James Stager
Mountville Borough:	Francis Zimmer
West Hempfield Township:	Kent Gardner, Ron Youtz
West Lampeter Township:	DeeDee McGuire, Jim Kalenich
Others:	Roy Baldwin, McCormick Taylor; Mike Kyle, LASA; Michael LaSala, LIMC

- 1. Call to Order:** Chair Wasong called the meeting to order at 7:35am and led everyone in the Pledge of Allegiance.
- 2. Establish Quorum and Introduction of Guests:** Through roll call, eleven voting members were present and quorum was established for action and major action.
- 3. Minutes:** Mr. Gardner moved, Mr. Zimmer seconded the motion, and the minutes of the November 14, 2012 meeting were approved.
- 4. Public Comment:** There were no public comments.
- 5. Reports and Actions**
 - A. Treasurer's Report:** Mr. Arnold moved, Mr. Gardner seconded the motion, and the November 2012 treasurer's report was approved.
 - B. Letter of Resignation:** The group wished Mr. LaSala the best in his future endeavors, and felt the resignation was a loss for the LIMC. Mr. LaSala indicated his services are available from an independent contractor standpoint to help the organization transition.
 - C. 2013 LIMC Budget and Municipal Contributions:** A discussion ensued regarding the proposed 2013 LIMC budget and corresponding municipal contributions. Primary points discussed included:
 - LIMC should not use reserves in 2013, and projected expenditures should be covered by municipal contributions.

- The most recent proposed budget contemplates approximately \$41,000 in municipal contributions for 2013 and using \$20,000 in reserves (with \$10,000 set aside in a 3-year time deposit for the 2017 comp plan update).
- The proposed budget is not “set in stone.” The final contributions agreed upon can be changed through the discussions in the meeting. In turn, total contributions of approximately \$51,000 and \$61,000 were reviewed and shown by individual municipalities.
- The group needs to investigate restructuring the contribution formula, as several municipalities contribute a relatively higher and more substantial amount than other municipalities.
- The LIMC should not wait until the eleventh hour to change the formula.
- The current formula is the original formula and uses a combination of taxable assessed valuation and EIT receipts to calculate contributions. Demographics have changed since the inception of the formula in the 1970’s.
- 2012 contributions totaled \$60,000 for all municipalities collectively.
- If the LIMC is to be effective, it will require substantial contributions from the municipalities. The group should build upon what has been accomplished in the past 15 months or so, and not take a step backwards. It was recommended the group pick the previous “Option B” for full and normal operations for 2013.

Mayor Gray moved, Mayor Lutz seconded the motion, and budget “Option B” (approximately \$98,000 in total municipal contributions) was approved 9-2 with Manheim Township and East Hempfield Township voting nay. A discussion after the motion, but before the vote regarding the approval of “Option B” occurred with the following primary points:

- East Lampeter Township supports the LIMC as a central regional organization that allows cooperative activities in the future regarding survival of individual municipalities. In turn, a full-time director would be needed.
- The proposed \$61,000 budget is “overshot” if LIMC keeps staff part-time, but “undershot” if full-time staff is hired.
- Manor Township wants to continue its participation in the LIMC and supports “Option B” through a straw poll.
- It was recommended the group select “Option A” (reduced budget) since timeframes associated with hiring a new director and changing the contribution formula would not be completed in a short amount of time. Reduced contributions would be acceptable until direction is finalized.

A discussion followed regarding a committee to review the contribution formula. Mr. Gardner moved, Mr. Kreider seconded the motion, and a committee to review the contribution formula and propose alternative options was approved. Mr. Kling and Mr. Gardner expressed interest in joining the committee. Chair Wasong will follow-up with organizing the committee.

D. 2013 LIMC Meeting Schedule: Mr. Gardner moved, Mr. Blowers seconded the motion, and the 2013 LIMC monthly meeting schedule was approved.

E. Nominating Committee for 2013 Officers: Mr. Gardner indicated the committee suggests the formation of a five-person executive committee with two-year terms. Within the committee, the three officers would be selected on an annual basis. The LIMC will begin reviewing the possibility of expanding to a five-person executive committee in January 2013. Mr. Gardner moved, Mayor Gray seconded the motion, and the 2012 LIMC officers were reelected for 2013 (Chair: Ms. Wasong, Vice Chair: Mr. Bingham, Secretary-Treasurer: Mr. Gardner).

- 6. Executive Director's Report:** The following items were discussed from the December 2012 ED report:
- It was agreed in principle to submit the grant application to DEP for the IDD&E Training.
- 7. Advisory Board Reports:**
- A. LUAB:** LUAB elected 2013 officers at the December 2012 meeting. The board retained current officers Doug Brubaker of East Hempfield Township (chair) and Tony Crocarno of West Hempfield Township (vice chair).
- B. GPAB:** A quorum could not be established at the December 2012 meeting. The group agreed in principle it would be plausible to amend the GPAB bylaws to lower the threshold that establishes quorum.
- C. UCC BOA:** Hard data is currently being organized regarding the appeal filed in Mountville Borough. Currently, Mountville's total costs for the appeal are approximately \$8,000. Mountville charges a \$600 fee for a filed appeal.
- 8. Municipal Exchange:** Discussion and comments were made regarding the following items during the exchange:
- Mayor Gray indicated the Local Government Committee of the Alliance for the Chesapeake Bay is hoping for another representative from Pennsylvania. The governor appoints the representative. The group meets four times a year. If there is interest, let Mayor Gray know.
 - Mr. Kreider indicated Manor Township allows multiple haulers for waste disposal. The township recently changed guidelines that indicate haulers can operate only Monday through Friday.
 - Mr. Gardner indicated the LIMC has three voting seats on the Clean Water Consortium. Ms. McGuire has served the past two years, and her role as vice chair will expire in April 2013. If there is interest to serve as one of the LIMC representatives, let Mr. Gardner know.
 - Mr. Krimmel recommended all municipal managers should attend the Legislators/Managers meeting this Friday at Warwick Township. An alternative to the Humane League will be presented.
 - Mr. Arnold indicated Millersville has identified its representative for the UCC BOA Appointments Committee. The information will be passed on to LIMC staff.
- 9. Old Business:**
- A. West Earl Township:** This item is currently tabled until the contribution formula and other outstanding items are finalized.
- B. CNG and DEP's Natural Gas Vehicle Grant Program:** LCSWMA will be installing CNG infrastructure including pumps at the Harrisburg Pike transfer station. Municipal partners will have the ability to access the pumps. It is believed the DEP has released another \$10 million in funds for purchasing CNG vehicles. It was agreed in principle to have Worley & Obetz come back to a meeting in early 2013 to continue discussions.
- 10. New Business:**
- A. LIMC Agreement MOU Sample:** A current copy of the draft City of Lancaster-Township of West Lampeter proposed MOU for the use of the city's traffic signal technician was provided.

The activity is authorized by the LIMC Agreement (and corresponding amendment). Therefore, an ordinance is not required to allow the joint activity to proceed.

B. PACOG 2013 Annual Conference: The PACOG 2013 conference will be held at the Eden Resort Inn in September 2013. PACOG and PSAB will be conducting the conference jointly to save money. Due to the location of the meeting, the LIMC could be considered the “host COG.”

11. Other Business:

A. Matter of Record

- a. The next regular LIMC monthly meeting will be held Wednesday, January 9, 2013 at 7:30am at Manor Township.

12. Adjournment: Chair Wasong adjourned the meeting at 8:56am.