

LANCASTER INTER-MUNICIPAL COMMITTEE

MINUTES OF THE REGULAR LIMC MONTHLY MEETING

Date and Time: October 10, 2012, 7:30 am

Place: Lancaster Township

Attendance:

Columbia Borough:	Norm Meiskey, Leo Lutz
East Hempfield Township:	Mark Stivers, John Bingham, Bob Krimmel
East Lampeter Township:	John Blowers, Ralph Hutchison
East Petersburg Borough:	
Lancaster City:	James Reichenbach
Lancaster Township:	Kathy Wasong, Tom Daniels, Bill Laudien
Manheim Township:	Albert Kling
Manor Township:	
Millersville Borough:	Ed Arnold
Mountville Borough:	Francis Zimmer
West Hempfield Township:	Kent Gardner, Ron Youtz
West Lampeter Township:	DeeDee McGuire, Jim Kalenich
Others:	Roy Baldwin, McCormick Taylor; Len Zvorsky, Worley & Obetz; Laura Inthavongsa, Worley & Obetz; Michael LaSala, LIMC

- 1. Call to Order:** Chair Wasong called the meeting to order at 7:31am and led everyone in the Pledge of Allegiance.
- 2. Establish Quorum and Introduction of Guests:** Through roll call, ten voting members were present and quorum was established for action and major action. All persons present introduced themselves.
- 3. Minutes:** Mr. Gardner moved, Mr. Bingham seconded the motion, and the minutes of the September 12, 2012 meeting were approved with one correction:
 - Change “provided” to “providing” under the Froelich Park notes on page 2.
- 4. Public Comment:** There were no public comments.
- 5. Reports and Actions**
 - A. Treasurer’s Report:** Mr. LaSala provided a comment regarding the recent purchase of a projector for presentations and meetings. As an LIMC projector, it is available to any LIMC municipality that may need it. Mr. Bingham moved, Mr. Arnold seconded the motion, and the September 2012 treasurer’s report was approved.
 - B. IDD&E Training:** A brief summary of the workshop administered by the Center for Watershed Protection was provided. A potential offset of the costs could be the DEP’s “Environmental Education Grants Program.” Mr. Gardner moved, Mr. Bingham seconded the motion, and the pursuit of organizing a workshop was approved contingent on applying and receiving the DEP grant.

6. **Executive Director's Report:** The following items were discussed from the October 2012 ED report:
- Maggie from Lancaster County IT is currently scheduled to attend the November 2012 LIMC meeting.
 - A map representing outfalls mapped thus far by Millersville University was provided in individual municipal folders. The map represents streams mapped through 8/8/12.
 - The bid documents for Froelich Park are essentially complete. However, final contract drawings are needed to bid the maintenance project.
 - The Road Masters will meet next week for the fall forum. Items currently on the agenda include fleet contracts and purchasing.
 - Comcast confirmed participation in the Municipal/Utility Work Exchange. The first meeting will be scheduled for November.
 - It was agreed in principle to organize a tour of the city's GI locations.
7. **Advisory Board Reports:**
- A. LUAB:** LUAB met on 10/4/12. Two items submitted by East Hempfield Township and Manheim Township respectively were reviewed and determined to be consistent with the comp plan. An item has been submitted by East Lampeter Township for the November meeting.
- B. GPAB:** GPAB met on 10/1/12. The following items were presented from the meeting:
- Based on previous discussions concerning the comprehensive motion by GPAB that included identifying "critical" trail connections:
 - Individual GPAB representatives will be collecting existing information from municipalities regarding trails and trailheads to build a comprehensive map.
 - Millersville University will be providing an outline of available and needed resources to organize the information collected by GPAB and volunteers.
 - GPAB passed the following motion:
 - GPAB requests the LIMC consider the recycling information presented at the October 2012 GPAB meeting including improving commercial recycling practices and "America Recycles Day" observed November 15.
- It was agreed in principle to contact the LCSWMA regarding a matrix that outlines current recycling practices per municipality. Mr. Gardner moved, Mr. Kalenich seconded the motion, and the issuance of a press release concerning "America Recycles Day" was approved.
- C. UCC BOA:** The board will meet tomorrow at 8:00am at West Lampeter Township to discuss internal procedures for a hearing and establish a date, time, and location to hear the appeal filed in Mountville Borough.
8. **Municipal Exchange:** Discussion and comments were made regarding the following items during the exchange:
- Mr. Gardner indicated the LCCWC and Little Conestoga Watershed Alliance are applying for a grant regarding a potential project near Conestoga County Club. The BMPs installed could be used for future training. It was agreed in principle for the LIMC to provide a letter of support for the project.
 - Mr. Krimmel inquired on current animal control issues. Lancaster Township and West Lampeter Township indicated they have stayed with the Humane League and will continue next year. A small increase will be realized next year. It was noted the Humane

League is starting to expand its cat control program as well. Additional items noted during the discussion include:

- Columbia Borough has developed a plan that contemplates two kennel runs and would potentially observe expenses cut in half. Future projections over the long term show a break-even scenario with income and expenses associated with the program.
- East Hempfield Township has observed an approximate 70% savings through their own program versus the Humane League. There is still no definitive answer for cat control however. With consideration of involvement by police officers, if a cost-benefit analysis was completed, the savings may be around 15% overall.
- Mr. Kyle indicated the annual LASA meeting has been scheduled for December 6, 2012 at the Four Seasons. Invitations will be sent out in the near future.

9/10. New/Old Business:

A. (ITEM 9A) Trick or Treat Night: Mr. LaSala indicated a press release was previously sent out concerning Trick or Treat night, which is scheduled for Wednesday, October 31, 2012. A flyer is available for use in individual municipal folders.

B. (ITEM 10A) Worley & Obetz CNG R&D Presentation: The presentation by Worley & Obetz was moved up on the agenda. Primary items presented or discussed are as follows:

- Mr. Zvorsky and Ms. Inthavongsa provided information on behalf of Worley & Obetz.
- The company is involved in both conventional petroleum products and alternative energy such as solar and geothermal. They are now looking at CNG and LP as vehicle fuels.
- Worley & Obetz wants to gain an understanding of municipal intentions to convert fleets to CNG or LP.
- Act 13 provides monies for fleet conversions, but not infrastructure.
- Worley & Obetz would look to install CNG fueling stations if fleets would be converted.
- Average price of CNG at the pump is currently \$2.12/gallon.
- Currently, it would cost approximately \$5000 to convert a sedan such as a police cruiser. Pickup trucks, such as a Ford F-150, would cost approximately \$8500 for a conversion.
- A vehicle known as a “fuel mole” exists that is a mobile CNG fueling station.
- Senator Casey’s office is sponsoring a bill that would allocate \$500 million for CNG programs.
- It was agreed in principle to bring Worley & Obetz back for updates.

C. (ITEM 9B) 2013 LIMC Program Plan: A discussion ensued regarding the proposed budget and municipal contribution schedule for the preliminary final version of the 2013 Program Plan. Primary points discussed are as follows:

- Currently anticipate reserves of approximately \$45,000 to \$50,000 at the end of 2012. Based on proposed budget and reduced contributions, reserves would be exhausted at the end of 2013.
- Growing Together will need to be updated in 2017. Funds should be allocated now to pay for the update.
- The proposed 2013 budget is approximately \$3000 more than the 2012 proposed budget.
- Mr. Meiskey moved, Mr. Krimmel seconded the motion, and maintaining a 20% fund balance was approved.
- A revised budget and contribution schedule will be provided for the next meeting.

D. (ITEM 9C) IT Software/Hardware: This item was tabled for a later meeting.

E. (ITEM 10B) Governor’s Award for Local Government Excellence: This item was tabled for a later meeting.

F. (ITEM 10C) West Earl Township: It was agreed in principle to investigate the township in more depth prior to making a decision.

11. Other Business:

A. Matter of Record

a. The next regular LIMC monthly meeting will be held Wednesday, November 14, 2012 at 7:30am at Mountville Borough.

B. Items of Interest

a. Little Conestoga Partnership Kick-Off Meeting: “The Little Conestoga Partnership: A Community Watershed Approach to Stormwater Management;” Tuesday, October 16, 2012 from 7:30 a.m. to 10:00 a.m. at the Conestoga Country Club; sponsored by the Lancaster County Clean Water Consortium and Little Conestoga Watershed Alliance; includes hot breakfast; review of endeavors through funds provided by NFWF; registration is free; visit www.littleconestoga.org or www.lccwc.com for more information.

12. Adjournment: Chair Wasong adjourned the meeting at 9:04am.