

Annual Municipal Employee Training and Education Plan

Municipality: _____

Date of Plan: _____

Plan Dates: _____

Permit #: _____

Permit Cycle Year: _____

This plan provides an outline of training and education activities for the municipality's employees (and contractors as applicable) for the dates indicated. This plan does not inhibit the potential to pursue and/or conduct other training activities the municipality may deem necessary during the permit cycle year. This plan is developed to help document the municipality's compliance efforts with the selected and implemented Best Management Practice (BMP) GH-1 "Employee Training and Education."

Training Event	Target Employee Audience	Planned Frequency (if applicable)	Topic(s)/Description
SWMP Review	All Staff		
Illicit Discharge and Detection	Public Works Staff		

Training Event	Target Employee Audience	Planned Frequency (if applicable)	Topic(s)/Description

The municipality will conduct operations with the goal of completing all events listed to the Maximum Extent Practicable (MEP).

Signature of Authorized Municipal Representative

Date

Printed Name of Authorized Municipal Representative